

OLEAN CITY SCHOOL DISTRICT
410 West Sullivan Street
Olean, NY 14760

The Regular Meeting of the Board of Education of the City School District of Olean, NY was held on Tuesday, November 14, 2023, at 6:31 p.m., in person in the high school board room, 410 West Sullivan Street, Olean, NY. The meeting was called to order by Julio Fuentes, President, with a moment of personal reflection or a silent prayer. The Board of Education recited Pledge of Allegiance to the Flag.

PRESENT: Julio Fuentes, President
Kelly Keller, Vice President
Ricky Bee
Daniel Farnham
Lee Filbert
Mary Hirsch-Schena
Alan Peters
Kevin Stevens

Excused: Ira Katzenstein

Student Board Heartly Phipps
Members: Ava Smith

ALSO PRESENT: Michael Irizarry, Assistant Superintendent of Academic Services
Jenny Bilotta, Business Administrator
Victoria Zaleski-Irizarry, District Clerk
Jeff Andreano, HS Principal
Richard DiMartino, OIMS Assistant Principal
Lauren Stuff, WW Principal
Angie Marconi, Teacher
Rachael Schreiber, Teacher
David Lasky, Teacher

OTHERS: Kellen Quigley, OTH

Students:
Faith Schreiber
Matthew Blazejewski
Shyanna Rickert
Sera Casey
Tyler Blue
Haidyn Field
Grace Ring
Hailey Covert
Aubrey Cowles
Andre Fratercangelo
MaKenna Britt
Alexandria Puccinelli
Shamus Baer
Ryan Osborne
Jalethyn Miller
Ashley Zewe
Marah Morehouse

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Moved by L. Filbert, seconded by M. Hirsch-Schena, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to approve the agenda.

Agenda Approved

Ayes 8

Nays 0

Motion Carried

Moved by M. Hirsch-Schena, seconded by L. Filbert, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to appoint Heartly Phipps and Ava Smith to the position of Student Board Members through June 30, 2023.

Student Board
Members Appointed

Ayes 8

Nays 0

Motion Carried

Oath of Office administered to Heartly Phills and Ava Smith

Oath of Office

Commendations

a. Congratulations to the following students and staff nominated for the Harold Dutton Spotlight Award:

Communications/
Commendations

Carmen Germain, Terry Singh, Trevor Crouch, Brody Frame, Oasis Dwaileebe, Jaiden McFadden, Joshua Slawson, Aubrey Cowles, Ryan Goodsell and D'Yvonne Portlow

b. Congratulations to the following Fall athletic teams honored at the November 7th Sports Banquet

Boy's Varsity Soccer

Girl's Varsity Soccer

Varsity Volleyball

Varsity Cross Country

Varsity Football

Varsity Swimming & Diving

Varsity Cheerleading

Varsity Tennis

c. Congratulations to the student inducted into the National Honor Society:

New Inductees

Kashtian App

Michael Bader

Brenden Bailey

Ava Borer

Cavan Boutillette

Autumn Cassford

Molly DeRose

Emma Edwards

Jackson Gonzalez

Lydia Hammer

Sullivan Hoffman

Brennan Kielar

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Blake	Kinnaird
Kadyn	Malloy
Jayden	Marvin
Jon	Przybyla
Luca	Quinn
Payton	Reynolds
Sofia	Rucinski
Aaron	Samuel
Bianca	Simons
Evan	Snyder
Maxim	Windus

d. The following students represented OHS as delegates at the Canisius College Model UN conference on November 9.

Anumalasetty, Lokesh
Anumalasetty, Riti
Bean, Mia
Camp, Tyler
Chahal, Ruby
Chauhdry, Lina
Crawford, Miley
Khettry, Lilli
Marshall, Hannah
Maull, Lakya
Muir, Des
Morris, Jourdan
Moses, Ava
Peace, Ethan
Phipps, Heartly
Rivera, Mia
Ruszkowski, David
Scordo, Rose
Simons, Colin
Warmley, Tatiana

*** Update after the conference - David Ruszkowski and Colin Simons earned Outstanding honors in the Security Council, and Heartly Phipps and Lina (pronounced Leena) Chauhdry earned Best Delegate honors in the Human Rights Committee. The students competed against 25 other schools from the Buffalo area! OCSD took 2 of the 12 awards given that day

Communications

a. Email to the board Halloween celebration and flag-color objects on display

Public Comments:

None

Public Comments

Discussion Items:

Cattaraugus Gives – OCSD Foundation – Dave Lasky
CRSSA and ARPA Federal Funds Update – Jenny Bilotta
Consolidated Grant Application Update – Jenny Bilotta

Discussion Items

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Policies – 2nd Reading:

Policy #3411 - Prohibition of a Weapon on School Grounds – recommended a change
Policy #3420 - Non-Discrimination and Anti-Harassment in the District
Policy #4110 - Administrative Personnel
Policy #4260 - Evaluation of the Superintendent and Other Administrative Staff
Policy #5210 - Revenues
Policy #5220 - District Investments
Policy #5510 - Accounting of Funds
Policy #5511 - Maintenance of Fund Balance
Policy #5512 - Reserve Funds

Board Report:

- a. NYSSBA Convention Update – Mary Hirsch-Schena and Kelly Keller
- b. Allegany/Cattaraugus School Board Association New Board Member Meet and Greet – Ricky Bee, Alan Peters and Kevin Stevens

Board Report

Superintendent Report:

No Report

Superintendent Report

Committee Reports:

No reports

Committee Reports

Consent Agenda

Moved by M. Hirsch-Schena, seconded by K. Keller, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to adopt the following Consent Agenda items:

That the meeting minutes of the regular board meetings held on October 10, 2023 and October 24, 2023 and the work session meeting held on October 12, 2023 be approved.

The Treasurer's Report dated October 31, 2023, be accepted and placed on file.

The Warrant Report for October 2023 be accepted and placed on file.

The Internal Claims Auditor Exception Report for the period covering month ending October 31, 2023, be accepted and placed on file.

The October 31, 2023, Intra-fund Transfer listing in the amount of \$22,000.00 be accepted/approved and placed on file.

That the OIMS and HS Quarterly Student Activity Treasurer's Reports July1, 2023, through September 30, 2023, be accepted.

That the CSE recommendations reviewed on November 14th be approved.

908004184	908001733	908001503	083400004	908001604
908004929	900457841	900457921	908001737	908001133
908002514	908002198	908004671	908004198	908004067
908003943	908002265	908004151	908002018	900455881
908004499	908005075	908000813	908002312	908002482
908002503	908004500	908002096	908004848	908001630
908004987	908004988	908004801	908004874	908003239
908004788	908001704	908003236	908002827	908001610
908002450	908004686	908002548	908001412	908001611

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908003734	908001551	900458006	908004808	100120000
908001832	092970001	908004436	908004507	908000573
908003305	908004875	908004027	908001560	908001597
908001567	908004707	908003094		

That the CPSE recommendations reviewed on November 14th be approved.

908005039	908004816	908004560
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The list of substitutes be approved.

That 12 cafeteria tables be declared surplus.

The list of equipment be declared surplus.

Ayes 8

Nays 0

Motion Carried

Moved by M. Hirsch-Schena, seconded by L. Filbert, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, that the Olean City School District's 2023 Tax Collector's Report on Unpaid Taxes, as prepared by District Tax Collector, Sara Williams, be accepted and placed on file.

Unpaid Tax Report
Accepted and
Placed on File

Ayes 8

Nays 0

Motion Carried

Moved by R. Bee, seconded by D. Farnham, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to approve Campus Construction Management Group contract extension in the amount of \$150,000.00 for additional capital project management services.

Campus
Construction
Management Group
Contract Extension
Approved

Ayes 8

Nays 0

Motion Carried

Moved by L. Filbert, seconded by D. Farnham, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to approve the proposed 2024-2025 Budget Development Calendar.

2024-2025 Budget
Development
Calendar Approved

Ayes 8

Nays 0

Motion Carried

Moved by K. Stevens, seconded by R. Bee, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to approve the district's Reserve Plan.

Reserve Plan
Approved

Ayes 8

Nays 0

Motion Carried

Moved by M. Hirsch-Schena, seconded by L. Filbert, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to adopt the following school policies. These policies are to supersede any current School Board Policies regarding the same matter.

Policies Adopted

Policy #3411 - Prohibition of a Weapon on School Grounds (with recommended revision)
Policy #3420 - Non-Discrimination and Anti-Harassment in the District
Policy #4110 - Administrative Personnel
Policy #4260 - Evaluation of the Superintendent and Other Administrative Staff
Policy #5210 - Revenues
Policy #5220 - District Investments
Policy #5510 - Accounting of Funds
Policy #5511 - Maintenance of Fund Balance
Policy #5512 - Reserve Funds

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Ayes 8

Nays 0

Motion Carried

Moved by L. Filbert, seconded by R. Bee., upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to approve a per diem daily substitute rate of \$350.00 for district retired administrators.

Per Diem Rate for
Retired District
Administrators

Ayes 8

Nays 0

Motion Carried

Moved by M. Hirsch-Schena, seconded by D. Farnham, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to approve the affiliation agreement between the Olean City School District and the University of Pittsburgh at Bradford for student teaching, practicums, etc.

University of
Pittsburgh at
Bradford Affiliation
Agreement
Approved

Ayes 8

Nays 0

Motion Carried

Moved by K. Keller, seconded by L. Filbert, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to approved the amended employment contract of Marc Friends.

Marc Friends
Employment
Contract Amended

Ayes 8

Nays 0

Motion Carried

Moved by M. Hirsch-Schena, seconded by R. Bee, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to approve Julia McAndrew as an unpaid school volunteer at East View Elementary School for the 2023-2024 school year.

School Volunteer

Ayes 8

Nays 0

Motion Carried

Moved by M. Hirsch-Schena, seconded by D. Farnham, WHEREAS, Superintendent Genelle Morris has been named as a party in a legal action entitled Marlon Lee v. Olean City School District, Genelle Morris, New York State Division of Human Rights Case No. 10230446 (the "Action"); and

Defend and
Indemnify
Superintendent
Named as Party in a
Legal Action

WHEREAS, the allegations asserted in the Action against Superintendent Morris arise out of the performance of her official duties and responsibilities; and

WHEREAS, the Board of Education has received a timely written request from Superintendent Morris seeking defense and indemnification in connection with the Action; and now, therefore, it is hereby

RESOLVED, that the Board of Education grants the request for defense and indemnification in connection with the Action, and in accordance with Board Policy 6540, Education Law §3811 and Public Officer's Law §18; and it is further

RESOLVED, that Webster Szanyi LLP, the law firm appointed by Utica National Insurance, shall represent Superintendent Morris in the Action.

Ayes 8

Nays 0

Motion Carried

Moved by L. Filbert, seconded by R. Bee, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to approve the Washington Club's Over Night Field Trip to Washington DC from May 1, 2024, through May 3, 2024. The cost to the school district will be for transportation, substitutes and School Resource Officer. Approval will be granted with the understanding that all school rules and regulations are to be followed. The cost to the school district will be approximately \$80,000.00.

Washington DC Trip
Approved

Ayes 8

Nays 0

Motion Carried

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Personnel – Item A

Personnel Items A

Resignations:								
Last Name	First Name	Position	Effective				Comments	
Gabler	Jeff	Assistant Varsity/JV Wrestling Coach	10/26/2023				Resigning to become the Varsity Head Wrestling Coach	
Anderson	Clar	Varsity Head Wrestling Coach	10/6/2023				Personal Reasons	
Leave of Absence:								
Last Name	First Name	Position	Effective				Comments	
Certified/Classified Appointments:								
Last Name	First Name	Position	Effective	Hours	Salary/Wages	Replacing	Certification Information	Building
Hennard	Jaedyn	Teacher Aide	11/3/2023	5.75	\$14.75	Heather Matya	Probationary	OIMS
Austin	Pamela	Keyboard Specialist	11/7/2023	7.5	\$25.18	Pamela Austin - Increasing the position from 10 to 11 months	Permanent	OIMS
Booth-Reed	Nancy	Keyboard Specialist	11/13/2023	7.5	\$17.05	Susan Morrica	Probationary	OHS
Sisson	Caleigh	Food Service Helper	11/27/2023	5.75	\$14.20	Patricia Fratacangelo	Probationary	OHS
Certified/Classified Appointments:								
Last Name	First Name	Position	Effective	Hours	Salary/Wages	Replacing	Certification Information	Tenure Area/Date
Trietley	Gerald	Substitute Administrator - Building Work	11/1/2023		\$350/day		School Building Leader/District Leader	Temporary - Per Diem
Coaching and Extra-Curricular Appointments:								
Last Name	First Name	Address	Position	Effective	Hours	Salary/Wages	Replacing	Certification Information
Gabler	Jeff		Varsity Head Coach	6-Nov	2023-2024 School Year	Index - 0.140 = \$5,864	Clar Anderson	
Simon	Icar		Assistant Wrestling Coach	6-Nov	2023-2024 School Year	Index - 0.085 = \$3,560	Jeff Gabler	
Bennion	Brandy		Assistant Girls Basketball Coach	6-Nov	2023-2024 School Year	Index - 0.060 = \$2,513		

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Moved by K. Stevens, seconded by K. Keller, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, the Board of Education approves the Personnel listed in Personnel Item A.

Personnel Items
Approved

Ayes 8

Nays 0

Motion Carried

Introduction of Newly Appointed Staff:

Informational Items:

- a. Buildings and Grounds Committee Meeting - Tuesday, December 5th at 4:30 pm
- b. Safety Committee Meeting - Wednesday, December 6th at 3:30 pm
- c. School Health Team Meeting - Thursday, December 7th at 3:30 pm
- d. Operations Committee Meeting - Monday, December 11th at 4:30 pm
- e. Board Meeting - Tuesday, December 12th at 6:30 pm
- f. Audit/Finance Committee Meeting - Thursday, December 14th at 4:00 pm

Informational Items

Moved by M. Hirsch-Schena, seconded by A. Peters, to adjourn from the Regular Meeting and enter Executive session at 7:51 pm to discuss potential litigation and a personnel issue.

Executive Session

Ayes 8

Nays 0

Motion Carried

Moved by K. Stevens, seconded by M. Hirsch-Schena, to adjourn from Executive Session at 8:35 pm and reconvene to the Regular Meeting.

Reconvene to
Regular Meeting

Ayes 8

Nays 0

Motion Carried

Moved M. Hirsch-Schena, seconded by R. Bee, to adjourn from the Regular Meeting at 8:36 pm.

Adjournment

Ayes 8

Nays 0

Motion Carried

Respectfully submitted,

Victoria L. Zaleski-Irizarry
District Clerk

November 16, 2023

Sub List:

POSITION DESCRIPTION	EMPLOYEE NAME	CERTIFICATION/DEGREE	FINGERPRINT
DISTRICT RETIRED			
SUBSTITUTE TEACHER			
SUBSTITUTE TEACHER	HAMED, JON	ELEM/SPEC ED.	YES
CERTIFIED SUBSTITUTE TEACHER			
SUBSTITUTE TEACHER	HARRISON, JULIE	CHILDHOOD ED. (1 - 6)	YES
NON-CERTIFIED			
SUBSTITUTE TEACHER			

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SUBSTITUTE TEACHER	BUMP, ALYSSA	BACHELOR'S	YES
SUBSTITUTE TEACHER	HUTCHISON, RACHEL	BACHELOR'S	YES
SUBSTITUTE TEACHER	TARMINO, KENDRICK	BACHELOR'S	YES
SUBSTITUTE TEACHER AIDES			
SUBSTITUTE TEACHER AIDE	HUTCHISON, RACHEL	n/a	YES
SUBSTITUTE CLEANERS			
SUBSTITUTE CLEANER	GIVENS, CORTNEY	n/a	YES

Surplus:

Surplus Items:
 Carpet Shampooer
 Asset Control # A00043022
 Snowblower
 Asset Control #A00043137

Kitchen Equipment:

Asset# A00043867 stove (scrap)
 Asset# A00099929 refrigerator (scrap)
 Asset# A00257785 steamer (scrap)
 Asset# A00049289 refrigerator (scrap)
 Asset# A00450311 steamer (scrap)

Asset# A00042586 oven (put up for bid)
 Asset# A00257780 warmer (put up for bid)
 Asset# A00049163 oven (put up for bid)
 Asset# A00784454 refrigerator (put up for bid)
 Asset# A00257184 warmer (put up for bid)
 Asset#A00257795 freezer (put up for bid)